|  |  |
| --- | --- |
| ***Policy Name*** | **Rights of Individuals Receiving Services**  |
| *Revised Date* | June 30, 2023 |
| *Approved by* | Linda L. Carney, President/CEO |
| *Most Recent Reviewed Date* | June 11, 2024 |

**Policy:** All individuals receiving services from CODI have rights that shall not be violated by staff, Board of Directors, interns, or volunteers. Rights shall be received within five (5) days of admission.

**Procedure:** It shall be the responsibility of staff, Board of Directors, interns, and volunteers to ensure that consumers:

1. Receive services without bias, discrimination, or harassment due to race, color, culture, creed, religion, sex, pregnancy, family structure, actual or perceived sexual orientation or gender identity and expression, age, ancestry, national origin, nationality, ethnicity, language, socioeconomic status, marital status, domestic partner or civil union status, military status, political belief, atypical hereditary cellular blood trait, genetic information, mental or physical disability including perceived disability, obesity, HIV or AIDS, alcoholism or substance use who may or may not be in treatment or recovery from substance use with legitimately prescribed medication[s] or other status protected by applicable federal or state statutes, or the ability to pay the Residential Service Fee;
2. Receive services free of humiliation and neglect;
3. Are protected from financial exploitation;
4. Are treated professionally. Receive services provided honestly and ethically reflecting values such as fairness, respect, courtesy, dignity, and good faith;
5. Are free to express individual opinions and feelings without retaliation;
6. Are free from corporal punishment;
7. Are free from involuntary labor;
8. Receive treatment in the least restrictive setting, free from physical restraints and isolation;
9. Not be presumed incompetent;
10. Receive reasonable accommodations to practice of the religion of their choice or the right to abstain from religious practices;
11. Have access to adequate emergency medical treatment;
12. Actively participate in development of individual service plan;
13. Have access to review EPHI/PHI/PII and request revision of information;
14. Have the right to present a grievance and receive a response without retaliation as outlined in the Grievance Procedure;
15. Have the right to speak for themselves, make decisions, contribute to society, and when needed, request staff to advocate on their behalf;
16. Have access to interpreter services;
17. Not to be included in research project or studiesunless notified in writing before admission or enrollment of inclusion in research project and the extent to which they will be included. In addition, it is understood that participation in research project is strictly voluntary, and CODI shall endeavor to ensure project is conducted ethically. CODI shall also require researchers to sign a statement indicating research will be conducted ethically;
18. Have all information obtained through EPHI/PHI/PII or daily interaction maintained in confidence.

In addition, while receiving residential services at CODI, residential consumers have the right to the following:

 Revised: 12/11/13

**RIGHTS REQUIRED TO BE DISTRIBUTED AND POSTED (VERBATIM)**

1. The right to be free from unnecessary or excessive medication (see N.J.A.C. 10:37-6.54)
2. The right to not be subjected to non-standard treatment or procedures, experimental procedures or research, psycho-surgery, sterilization, electro-convulsive therapy or provider demonstration programs, without written informed consent, after consultation with counsel or interested party of the client's choice.
	1. If the client has been adjudicated incompetent, authorization for such procedures may be obtained only pursuant to the requirements of N.J.S.A. 30:4-24.2(d)2.
3. The right to treatment in the least restrictive setting, free from physical restraints and isolation.
4. The right to be free from corporal punishment.
5. The right to privacy and dignity.
6. The right to the least restrictive conditions necessary to achieve the goals of treatment/services.

**RESIDENTIAL RIGHTS (VERBATIM)**

1. The right to normal opportunities for interaction with members of the opposite sex or same sex;
2. The right of a client to wear their clothes; to keep and use their personal possessions including toilet articles; and to keep and be allowed to spend their own money for expenses and purchases;
3. The right to have access to individual storage space for their private use;
4. The right to see visitors each day;
5. The right to have reasonable access to and use of telephone, both to make and receive confidential calls;
6. The right to have ready access to letter writing materials, including stamps, and the right to mail and receive unopened correspondence;
7. The right to regular physical exercise several times a week;
8. The right to be outdoors at regular and frequent intervals, in the absence of medical considerations;
9. The right to practice the religion of their choice or abstain from religious practices. Provisions for such worship in Inpatient Care shall be made available to each person on a nondiscriminatory basis;
10. The right to receive prompt and adequate medical treatment for any physical ailment.